

1. Basic provisions

1.1. Personal data manager according to § 5 let. o) of Act no. 18/2018 Z.z. on the protection of personal data, as amended (hereinafter the "Act"), is M & T Insieme sro, with its registered office at Vodná 12, 951 97 Žitavany, IČO: 45668981, VAT No .: SK2022631479, registered in the Commercial Register of the District Court Nitra, insert no. 38624 / N (hereinafter "Administrator").

1.2. Contact manager information is:

Address: Vodna 12, 951 97 Žitavany
E-mail: info@mt-insieme.sk
Phone: +421 915 846 155
Web: www.mt-insieme.sk

1.3 "Personal data" means any information relating to an identified or identifiable natural person ("the person concerned"); an identifiable natural person is a person who can be identified directly or indirectly, in particular by reference to an identifier such as name, identification number, localization data, online identifier, or a reference to one or more elements specific to the physical, physiological, genetic, , economic, cultural or social identity of that individual.

1.4. The administrator did not appoint a person responsible for the protection of personal data.

2. Sources and categories of processed personal data

2.1. The administrator handles the personal data you have provided to him / her or the personal data that the administrator has received on the basis of your order.

2.2 The administrator handles your identification and contact information and the data necessary for the performance of the contract.

3. The legal purpose and purpose of processing personal data

3.1. The legal reason for the processing of personal data is:

- a) The fulfillment of the contract between you and the Administrator pursuant to § 13 par. (1) b) of the Act.
- (b) The Administrator's legitimate interest in providing direct marketing (in particular for the transmission of business announcements and newsletters) under Section 13 (1) f) Act.
- c) Your consent to processing for the purpose of providing direct marketing (in particular for sending business announcements and newsletters) pursuant to Section 13 (1) (a) the Act in the absence of an order for goods or services.

2.3 The purpose of processing personal data is:

- a) Making your order and performing the rights and obligations arising from a contractual relationship between you and the Administrator; When ordering, the personal data required for the successful completion of the order (name, contact, or address) are required, providing personal data is a necessary requirement for the conclusion and performance of the contract, without providing personal data, it is not possible to conclude the contract or to do so by the Administrator perform.

b) Sending of commercial announcements and offers.

3.3 As part of the service provision, the Administrator uses the so- profiling, ie automated processing within the meaning of Section 28 of the Act. Automated processing is also the processing of personal data in which only automated information systems, such as IT applications, software, electronic calculators, etc. are used. Profiling is used by Admin for better and faster service delivery. Automated processes within information systems are used to evaluate your particular personal circumstances.

4. Retention period of personal data

4.1. The administrator keeps personal information:

- (a) For the period necessary to exercise the rights and obligations arising out of the contractual relationship between you and the Administrator and the exercise of the rights under these contractual relationships (for a period of 15 years after the termination of the contractual relationship).
- (b) Until consent to the processing of personal data for marketing purposes is revoked, for a maximum of 10 years if personal data are processed under consent.

2.4 After the retention period of the personal data, the administrator will delete the personal data.

5. Recipients of personal data (subcontractors of the Administrator)

1.5 The recipients of personal data are:

- (a) Contributing to the supply of goods, services, payments under a contract.
- b) Securing marketing services.

2.5 The administrator intends to upload personal data to countries outside the European Union or to international organizations. Data recipients in countries outside the European Union are providers of mailing and cloud services.

6. Your rights

6.1. Under the conditions set forth in the Act, you have:

- a) The right of access to their personal data pursuant to Section 21 of the Act.
- b) The right to rectify personal data pursuant to Section 22 of the Act, or limitation of processing under Section 24 of the Act.
- c) The right to the deletion of personal data pursuant to Section 23 of the Act.
- d) The right to object to the processing under Section 27 of the Act.
- e) The right to the portability of data under Section 26 of the Act.
- f) The right to withdraw consent to processing in writing or electronically to the address or email of the Administrator referred to in Art. 1, Item no. 1.2 of these conditions.

6.2 Furthermore, you have the right to file a complaint or complaint with the Office for Personal Data Protection. You may at any time refer to the Authority, at the Personal Data Protection Authority of the Slovak Republic (<https://dataprotection.gov.sk/uouu>), at your own initiative or complaint regarding the processing of personal data.

7. Terms of protection of personal data

7.1. The operator declares that he has taken all appropriate technical and organizational measures to secure personal data.

2.7 The operator has taken technical measures to secure data warehouses and personal data repositories in paper form.

7.3. The operator declares that only the authorized person have access to personal data.

8. Final provisions

8.1. By submitting an order from the online order form, you acknowledge that you are familiar with the privacy policy and that you accept it in its entirety.

2.8 You agree with these terms by ticking the consent via the online form. By confirming your consent, you acknowledge that you are aware of and / or acquainted with the privacy policy and that you accept it in its entirety.

8.3. The operator is entitled to change these conditions. A new version of the privacy policy will be published on its website and at the same time will send you a new version of these terms to your e-mail address that you have provided to the operator.

8.4. These Conditions shall enter into force on 25.5.2018.